

DUTY FREE CONCESSION: Under the Small Business Development Act, 2009 (St. Christopher & Nevis)

Requirements:

1. Write a letter addressed to:
Mrs. Jasemin Weekes
Permanent Secretary
Ministry of International Trade, Industry, Commerce & Consumer Affairs
2. Name of owner for the business.
3. Name of business.
4. Type of business.
5. Location of business.
6. State how long the person is in business or when do they plan to start.
7. Number of employees within the business or potential employees to start the business with.
8. A list of items for which concession are being sought.
9. A contact number for the business owner.
10. Invoices or pictures of the items being sought.

The letter must be signed by the manager/owner and the following documents attached:

- ✓ **Business License**
- ✓ **Business Plan**